



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH  
भारत सरकार, शिक्षा मंत्रालय [उच्चतर शिक्षा विभाग]  
Government of India, Ministry of Education, [Department of Higher Education]  
तरमणि, चेन्नई - ६०० ११३, Taramani, Chennai - 600 113.

Ref. No.NITTTR/Estt.VMO/2020-21

Date: 17.03.2021

**ADVERTISEMENT**

NITTTR, Chennai invites suitable candidates for the post of **Visiting Medical Officer (VMO)** (on contract basis) for its staff and students at NITTTR, Taramani, Chennai.

Post	<b>Visiting Medical Officer (On Contract basis)</b>
No. of Post	One
Requirement	Part time from 3 pm to 5 pm - Monday to Friday
Eligibility	Recognized Medical Degree (MBBS) of any University and Registered with the Indian Medical Council
Consolidated emolument	Rs. 40,000/- per month
Contract period	The Contract is initially for a period of one year. Subject to the satisfactory performance, the term may be extended for one more year. This is purely on contract basis.

Interested and Eligible Candidates, Retired Doctors may apply for the above post.

  
**DIRECTOR**  


**TERMS AND CONDITIONS OF OFFER OF ENGAGEMENT AS  
VISITING MEDICAL OFFICER**

- 1.0 **Location** : NITTTR, Taramani, Chennai – 600 113
- 2.0 **Contract Period** : The Contract is initially for a period of one year. Subject to the satisfactory performance, the term may be extended for one more year.
- 3.0 **Qualifications** : M.B.B.S. from a recognized University and Registered with the Indian Medical Council.
- 4.0 **Experience** : Minimum 05 years post-qualification experience.
- 5.0 **Age limit** : Maximum 65 years (as on 01.03.2021), upper age limit is relaxable at the discretion of NITTTR Chennai.
- 6.0 **Remuneration** : VMO will be paid a consolidated honorarium of Rs 40,000/- (Rupees Forty Thousand Only) per month (all inclusive). Payment will be made after deduction of applicable Tax. Candidate should be possessing Income Tax PAN card at the time of joining.
- 7.0 **Work Timings** : Working hours will be from 03.00 PM to 05.00 PM (02 Hours) from Monday to Friday. NITTTR works for five days a week. The NITTTR will be closed on National & declared Festival Holidays.
- 8.0 **Job Description** :
- 8.1 Providing medical services & consultation to the staff, students and others working in our Institute
- 8.2 **Administrative Work : scrutiny and certification of**
- (i) Staff medical bills (both out-patient & in-patient bills)
- (ii) Issue of Prescriptions for medicines & Referral Memos to regular staff for specialist Treatment, lab tests/x-ray, scan etc
- (iv) Indenting for procurement of medicines for Medical Centre (First Aid Medicines only)
- (v) Medical Certificates enclosed along with the leave applications
- 9.0 **Leave Facilities** : During engagement as Visiting Medical Officer (VMO) will be allowed 1 day leave per month. Advance intimation about taking leave has to be given to OSD (ADMIN), NITTTR Chennai. You are not entitled to any other type of leaves, benefits or perquisites.
- 10.0 **Notice Period** : Your services are liable for termination on TWO MONTH's notice on either side or Two month's honorarium in lieu of notice.
- 11.0 **Rights reserved** : NITTTR, Chennai reserves the right to accept or reject the candidature at its discretion.



**Miscellaneous :**

- 12.0 VMO will have to make own transport arrangements for commuting between your residence and NITTTR, Chennai.
- 13.0 Swiping card will be issued to record attendance.
- 14.0 Consolidated Honorarium will be paid to your SB Account every month, after deductions towards Income Tax, leave adjustments etc.
- 15.0 Application Form (enclosed herewith) has to be duly filled and signed by the Candidate with Photograph affixed and submitted along with necessary documentary proof in support of Educational Qualification, Experience, Registration Certificate with Medical Council of India, Tamil Nadu Medical Council, Service Certificate, SSLC / HSC Certificates in support of Age Proof, Community Certificate (if belonging to SC/ST/OBC).
- 16.0 Last date of submission of Application Form with documentary proof as mentioned above, to reach the Officer On Special Duty (OSD Admin), NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH (NITTTR), TARAMANI, CHENNAI – 600 113 by Courier or Speed Post or in person is **05.04.2021 (4.00 PM)**.



**National Institute of Technical Teachers Training and Research,  
Taramani, Chennai – 600113**

APPLICATION FORM FOR THE POST OF VISITING MEDICAL OFFICER

Affix your  
recent  
passport size  
Photograph

1. Name in full : (Mr./Ms.) :  
(As per SSLC Certificate)
2. Date of birth & Age :
3. Sex (Male/Female) :
4. Father / Spouse Name :
5. Nationality :
6. Category-SC/ST/OBC :  
(Enclose Certificate)
7. Religion : Hindu/Muslim/Christian/Sikh/  
Neo-Buddhist others (please specify) :
8. a) Hobbies/Special Interests :
- b) Whether participated in NCC/Scouts/Cultural activities/  
Debate/Competition/Sports etc. (Please specify) :
9. (a) Qualification (Academic/Professional) :  
(Indicate division & year of passing)

Educational status from SSLC onwards	Institution / University	Main subject	Class secured	Year of passing

(b) Work Experience:

Sl.No.	Name of the Organisation	From	To	Designation	Pay Details	Details of responsibilities in brief
1						
2						
3						

10. Address with Pin Code:

a) Permanent Address

b) Correspondence Address

c) Email id :

d) Mobile No:

11. Undertaking:

I affirm that the information given above is true and correct. I further declare that if any at stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent facts, my candidature may be summarily rejected or my employment terminated

Date :

SIGNATURE OF THE CANDIDATE

Place :